

City of Danbury
Regular Council Meeting Minutes
Thursday October 21, 2021

CALL TO ORDER

Mayor Melinda Strong called the meeting to order at 6:30 pm

COUNCIL PRESENT

Rocky Hicks
Keith Woods
Butch Peterson
Chris Holcomb
John Williams

STAFF PRESENT

Kristina Watson
Todd Burson
Carrie Long
Lennie Minet

PLEDGE

PRAYER by Craig Hart

PUBLIC COMMENT

None

COUNCIL & STAFF COMMENTS

None

CONSENT AGENDA

1. Consideration of Monthly Bills (Check Register from September 16, 2021, through October 20, 2021)
2. Consideration of August Financial Statements
3. Consideration of September Police Report/Maintenance Log
4. Consideration of September Municipal Court Report
5. Consideration of September Community Center Report
6. Consideration of September Park Report
7. Consideration of September Time Report
8. Consideration of September Utility Report
9. Consideration of City Council Minutes (August 19, 2021; September 16, 2021; September 23, 2021; September 27, 2021)
10. Consideration of Building/Electrical Inspector Report
11. Consideration of Utility Department Vehicle Report

A motion was made by Chris Holcomb and seconded by Jon Williams to approve Consent Agenda with the exception of September 27, 2021 Minutes.
Passes

GENERAL BUSINESS AGENDA

1. Public Hearing on Ordinance # 21-09 Amending City of Danbury Ordinance #79 Providing for the Dimensions and or Restrictions of Side Yard Set Backs for Dwellings..

Hearing closed at 6:34 p.m.

a. Discussion and Consideration of Approving Ordinance # 21-09 Providing for the Dimensions and or Restrictions of Side Yard Set Backs for Dwellings.

No public comment.

Motion made by Butch Peterson and seconded by Keith woods to make setback 10ft. for side yard.

Passes.

2. Discussion and Consideration of Approving Bid for Storm Debris Removal. (Rocky Hicks)

Jon Williams's questioned why Council is approving a bid for the storm debris removal. Mayor Melinda Strong explained that the agenda on September 27, 2021, was to approve a bid from TFR Enterprises for Debris removal. No other bid had been received by The City of Danbury at that time.

Motion made by Jon Williams and seconded by Rocky Hicks to approve bid from Garner Paving.

Rocky Hicks, Jon Williams, Keith Woods vote for.

Chris Holcomb and Butch Peterson vote against.

3. Discussion and Consideration of Approving Contract for Storm Debris Removal

Motion made by Rocky Hicks and seconded by Keith Woods to approve contract with Garner Paving and Construction LTD.

Keith Woods, Jon Williams, Rocky Hicks, and Chris Holcomb vote for.

Butch Peterson votes against.

4. Discussion and Consideration of Approving Bid for Emergency Street Repair. (Jon Williams)

Garner Paving bid for maximum of \$18,000, 3.50/sq. ft. will fix approximately 1500 sq. ft.

Council will meet again in 2 weeks and determine the next streets to be repaired.

Butch Peterson asked if the county was asked about fixing potholes. Butch said he spoke to Donald Gray from the county and they said they would do it. Butch was told all the Mayor has to do is fill out a request.

Garner stated that he will Mill down each spot determined by the City to at least 2". Clean hole of all loose debris, spray the area with SS1 emulsion, place and compact Type D asphalt with vibratory roller to a uniform ride with existing road. Total repairs based on budget will not exceed 5100 Square feet. For a total cost of \$18,000.00.

There was a discussion & questions in regards to how effective the county's methods are.

Mayor Strong explains money will come out of "Streets & Roads" account fund.

Passes.

5. Discussion and Consideration of Approving Contract for Emergency Street Repair

Contract for Garner Paving

Motion made by Rocky Hicks and seconded by Jon Williams to approve contract from Garner Paving.

Passes.

6. Update from Performance Services Concerning Manholes. (Performance Services)

Larry Jones, Performance Services, in attendance passed out several handouts.

Based on Performance Services' recommendations the project price drops from 2.4 million to 2.1 million, with an additional 200K in revenue.

Utility Personnel, Kristina & Lennie, want an I&I study done before man holes are repaired.

No action.

7. Discussion and Consideration of Approving Resolution Authorizing the City to Enter into a Public Property Finance Act Lease Purchase Agreement with First Security Finance, Inc. to Finance the Costs of Certain Energy Savings Improvements, and Approving Certain Other Documents and Actions in Connection Therewith.

No Action

8. Discussion and Consideration of Approving BLIC Property Finance Act Lease Purchase Agreement between First Security Finance, Inc., As Lessor, and the City of Danbury, as Lessee.

No action.

9. Discussion and Consideration of the Construction Contract Award for the City of DanburyCDBG-DR Contract No. 20-065-127-C438-Hurricane Harvey.

A motion was made by Butch Peterson and seconded by Keith Woods to award the CDBG-DR Contract No. 20-065-127-C438-Hurricane Harvey to CZ Construction, LLC for a total bid of \$164,076.75.

Passes.

10. Discussion and Consideration of Adopting a Resolution Committing Up To \$5,571.76 in City Funds towards the Construction Cost of the Sewer Improvement Project for the CDBG-DR Contract No. 20-065-127-C4383.CDBG-DR-Hurricane Harvey.

Motion made by Rocky Hicks and seconded by Butch Peterson to approve Resolution #21-003 committing \$5571.76 in City funds towards the construction cost of the sewer Improvement project for the CDBG-DR contract #20-065-127-C4383 CDBG-DR-Hurricane Harvey.

Passes.

11. Discussion and Consideration of Approval of Inter-local Agreement between Brazoria County and the City of Danbury.

Motion was made by Rocky Hicks and seconded by Butch Peterson to approve the Inter-local Agreement between Brazoria County and the City of Danbury.

Passes.

12. Discussion and Consideration of Approval of Fiscal Year 2022 Road Project Request from Brazoria County Engineering.

No Action

13. Discussion and Consideration of Resolution Authorizing Participation in the National Opioid Settlement Agreement Secured by the Office of the Attorney General as a "Non-Litigating

Subdivision" and, Authorizing the Mayor to Execute Certain Settlement Participation Documents.

A motion was made by Butch Peterson and seconded by Rocky Hicks to approve Resolution #21-004 authorizing the participation in the National Opioid Settlement.

Passes.

14. Discussion and Consideration of a Representative and Alternate for the Houston-Galveston Area Council 2022 General Assembly.

A motion was made by Rocky Hicks and seconded by Butch Peterson to appoint Chris Holcomb as primary and Butch Peterson as alternate for the Houston/Galveston Area Council.

Passes.

15. Discussion and Consideration of Resolution Declaring the City of Danbury's 1995 GMC Utility Truck Surplus Property and Authorizing its Disposition.

A motion was made by Rocky Hicks and seconded by Keith Woods to approve Resolution # 21-005 authorizing the disposal of the 1995 GMC utility truck.

Passes.

16. Discussion and Consideration of Resolution Declaring the City of Danbury's Compaq Presario CPU Surplus Property and Authorizing its Disposition.

A motion was made by Jon Williams and seconded by Keith Woods to approve Resolution # 21-006 for disposal of the Presario CPU.

Passes.

17. Discussion and Consideration of Request by Community Baptist Church to Block Off 5th Street from Ave. J through Ave. K from 5:00 p.m. to 8:00 p.m. on October 31, 2021. (Jon Williams)

A motion was made by Rocky Hicks and seconded by Keith Woods to block off 5th Street from Ave. J through Ave. K from 5:00 p.m. to 8:00 p.m. on October 31, 2021.

Passes.

18. Discussion and Consideration of Making Repairs to the Fence at Skrabanek Park. (Danbury Civic Club)

No action.

19. Discussion and Consideration of Allowing Two (2) Little Free Libraries at Skrabanek Park. (Danbury Civic Club)

A motion was made by Rocky Hicks and seconded by Jon Williams to allow the civic club to put two free libraries in the park. Location to be determined at the November 4, 2021, Council Meeting.

Passes.

20. Discussion and Consideration of Hiring Denick Mitchell of Holland & Knight as the City of Danbury Bond Attorney.

A motion was made by Rocky Hicks and seconded by Keith Woods to hire Denick Mitchell of Holland & Knight as the City of Danbury Bond Attorney.

Passes.

21. Discussion and Consideration of Creating a City of Danbury Council Code of Ethics and Conduct for Elected and Appointed Officials. (Chris Holcomb)

No Action

22. Discussion and Consideration of Approving More Hours for a Consultant for the Police Department. (Chief Todd Burson)

A motion was made by Rocky Hicks and seconded by Butch Peterson approving 24 more hours for the consultant.

Passes.

23. Discussion and Consideration of Contracting Out Animal Control Services. (Chief Todd Burson)

No Action

24. Discussion and Consideration of Approval of Donations Made to the Danbury Police Department. (Chief Todd Burson)

A motion was made by Jon Williams and seconded by Keith Woods to accept the donations made to the Danbury Police Department by Jason Tanner.

Passes.

25. Discussion and Consideration of Approval of Amended 2020-2021 General and Utility Budgets. (Melinda Strong)

No Action

Executive Session: Entered:

1. Executive Session under Texas Government Code Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: Police Chief.

2. Executive Session under Texas Government Code Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: City Secretary.

Adjourn/Dismiss at 10:15PM